

SKILLS FOR COOPERATIVE DIRECTOR SUCCESS

INSTRUCTORS

Mike Phelps

Michael Phelps recently retired as training manager for CHS Business Solutions Consulting and diversified services manager for Ag States Group, with responsibilities in employment services and safety services. Prior to that he was the director of human resources and union contracts for CHS, and director of repositioning for Agriliance, responsible for the divestment of the Terra retail facilities to local ag businesses. His career includes time as general manager in a local cooperative, finance, planning and budgeting, and business services and training. Born in Willmar, Minn., he graduated from Mankato State University with a degree in Business Administration.

David Erickson

David Erickson is director of member services for Cooperative Network. As director of member services, he develops, coordinates, and teaches education workshops for cooperative directors, employees, and youth. He also assists with membership activities and serves as executive director for Federated Youth Foundation, Inc., a non-profit foundation that awards scholarships to students and makes charitable contributions. David earned his BS & MS degrees at UW-Platteville.

AGENDA & REGISTRATION

Registration: 9:00 a.m. **Program:** 9:20 a.m.–4:00 p.m.

Cooperative Network members: \$179 per participant

Non-members: \$229 per participant

Completed registration forms with payment must be received by the Cooperative Network Madison office no later than **February 29, 2012**. Mail completed forms and checks to:

Cooperative Network
1 South Pinckney Street, Suite 810
Madison, WI 53703-2869
Phone: (608) 258-4400
Fax: (608) 258-4407

MEETING LOCATION

Comfort Inn & Suites
W10170 State Highway 54 East
Black River Falls, Wis.
(715) 284-0888

March 7, 2012
Black River Falls, Wisconsin

BOARD DIRECTORS FROM ALL TYPES OF CO-OPS

Your cooperative board is the strategic decision making arm for your growing company. Whether you've recently been elected to the board of directors, or been a part of your cooperative's governance for several years, take time for this workshop to strengthen (or sharpen) the director skills you need the most—director duties, liabilities, financial acumen, and understanding business growth.

KEY TOPICS

Duties & Responsibilities of a Cooperative Board of Directors

- Cooperative basics
- Director duties
- The source of board director responsibility
- Authority to make decisions
- Common law duties
- Director liability
- Reducing director liability

Financial Foundation Skills

- Income statement
- Balance sheet
- Statement of member equity
- Statement of cash flows
- Financial ratios
- The amount of money a cooperative should make
- The audit report

REGISTRATION DEADLINE

Register by **February 29, 2012** to secure your seat!

FOR MORE INFORMATION

Skills for Cooperative Director Success is a cooperative effort between Cooperative Network and CHS Inc.

Contact David Erickson, Cooperative Network Director of Member Services (608) 258-4405 or david.erickson@cooperativenetwork.coop



Skills for Cooperative Director Success (Wis.)

Please print legibly or type

Company _____

Address _____ City _____

State _____ Zip Code _____ Contact Email _____

Telephone (_____) _____ Fax: (_____) _____

Registrations are due February 29, 2012

<u>Name</u>	<u>Email</u>	March 7 Comfort Inn & Suites Black River Falls
1. _____	_____	<input type="checkbox"/>
2. _____	_____	<input type="checkbox"/>
3. _____	_____	<input type="checkbox"/>
4. _____	_____	<input type="checkbox"/>
5. _____	_____	<input type="checkbox"/>
TOTAL PARTICIPANTS		<input type="text"/>

Please specify any disability accommodations needed (indicate number of registrants needing one or more of the following to participate in this conference:

_____ Dietary restrictions/vegetarian; please specify _____

_____ Brail materials _____ Taped or large print materials

_____ Interpreter (e.g. ASL, signed English), please specify _____

_____ Accessible parking space _____ Wheelchair or Scooter User

_____ Barrier-free room _____ Other (specify): _____

Requests must be made one month prior to the event. After that time, no guarantee can be made for diet or other accommodations.

Cooperative Network Member Fee -- \$179 | Non-Member Fee -- \$229

REGISTRATION FEES include lunch, breaks, instructor fee, and conference materials.

Number of Member REGISTRATIONS _____ x \$179 = AMOUNT ENCLOSED \$ _____

Number of Non-Member REGISTRATIONS _____ x \$229 = AMOUNT ENCLOSED \$ _____

CANCELLATION INFORMATION: 100% refund for cancellations received by Wednesday, February 22, 2012.

RETURN FORMS BY February 29, 2012 to:

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Madison, WI 53703-2869
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